



Coventry City Council

**The Owner / Occupier**  
**GATEHOUSE BRICO ENGINEERING LTD**  
**HOLBROOK LANE**  
**COVENTRY**  
**CV6 4AD**

02/07/2020

**Development Management**

Postal Address:  
Coventry City Council  
PO BOX 15  
Council House  
Coventry  
CV1 5RR

[www.coventry.gov.uk](http://www.coventry.gov.uk)

E-mail: [planning@Coventry.gov.uk](mailto:planning@Coventry.gov.uk)

Case officer: *Ayesha Saleem*

Phone : 0247697 2271

**Our reference FUL/2020/0411**

**Dear Sir/Madam,**

**Site:** Federal Mogul Sintered Products Ltd Holbrook Lane

**Proposal:** Installation of a Portakabin building to replace the current security gatehouse

This is to notify you of the application referred to above. Further information and plans are available to view online, at <http://www.coventry.gov.uk/planningapplications> . Any comments can be made online within **21 days** of the date of this letter. If you are unable to submit comments online, comments will be accepted in writing by the same date or by emailing [planning@coventry.gov.uk](mailto:planning@coventry.gov.uk) .

If your comments are received any later, the application may have already been determined.  
**Please quote the reference FUL/2020/0411 on all correspondence**

**Computers are available at the Customer Service Centre, Broadgate House, Broadgate, Coventry CV1 1FS** - Opening times: 9.00am - 5.00pm, Monday - Friday (excluding public holidays).

\*Due to the number of neighbour letters sent out each year receipt of your written comments will not be acknowledged. Should you wish to view the progress / outcome of this application you will be able to do so on the City Councils website

**Personal Data and Data Protection**

Before commenting on this application we strongly recommend that you read the full details of our Planning Privacy Notice which can be found at:[https://www.coventry.gov.uk/info/107/planning and development/3212/planning privacy notice](https://www.coventry.gov.uk/info/107/planning_and_development/3212/planning_privacy_notice)  
The Data Protection Act 2018 requires personal information to be dealt with in a specific way. Personal data does not just mean the names, addresses and telephone number of an individual; it



includes any information within a letter that would identify another person, which may not always be clear. When contacting us to make comments please take care with your personal information. In respect of publicising your comments; we do not publish neighbour comments online although we may refer to them within the case officer report and redacted comments will be made available on request.

We will sometimes need to share the information we have with other Council departments, for example our highways team, and external consultees i.e. Highways Agency.

In the event of an appeal we will send unredacted neighbour comments to the Planning Inspectorate and the applicant/agent when the applicant makes an appeal against a decision.

If you change your mind at any time, you can let us know by emailing: [planning@coventry.gov.uk](mailto:planning@coventry.gov.uk). The council have one month to comply with your request to withdraw consent for your neighbour comments to be shared. However, in respect of Planning Appeals, please note that once your neighbour comment is sent to the Inspectorate and to the Parties to the Appeal the Council will not be able to comply with your request to withdraw the comments so you must notify us **before** the appeal process commences. Although the Council aim to control the data it processes, once the neighbour comment has been sent to the Parties to the Appeal, they will have viewed the information and there is no way of reversing this.

Advice on how to comment is available at; [www.coventry.gov.uk/howtocomment](http://www.coventry.gov.uk/howtocomment)

For independent planning advice you can contact the Planning Aid Service. Details of this service can be found at; [www.rtpi.org.uk/planning-aid/about-planning-aid/contact-us](http://www.rtpi.org.uk/planning-aid/about-planning-aid/contact-us)

## **Development Management**



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03-07-20

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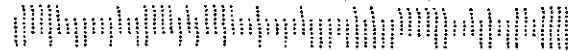


2  
Advanced Letter

**Royal Mail**  
 We were unable to deliver this item because

addressee gone away     refused  
 address incomplete     not called for  
 address inaccessible     no such address  
 addressee unknown

date 4/7 initials CO P3960/977302543



Mail Processed By:  
Coventry City Council  
PO Box 15  
Council House  
Earl St  
Coventry  
CV1 5RR

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